**Appendix No. 1**

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| TENDER INFORMATION | |
| **I. General information** | |
| * 1. Tender Organizer | LUKOIL Neftohim Burgas AD |
| * 1. Tender number | **LNB- 2025-001** |
| * 1. Project/ asset name | Supply of 28 tons ±10% Marker solution for fuel oil |
| * 1. Description of the subject of the tender | Supply of arch fenders 28 tons ±10% Marker solution for fuel oil.  Delivery deadline: First delivery – up to **17.03.2025**, next delivery within 15 calendar days from the date of receipt of LNB’s written delivery order.  Delivery terms: as per INCOTERMS 2020- DDP/DAP LUKOIL Neftohim Burgas AD.  Warranty terms: Shelf life 12 months from goods delivery date. |
| * 1. Type of tender | Open tender, with bidding |
| **II. Minimum qualification requirements to Bidder for admittance to participation in a tender.** | |
| 1. Technical compliance | Bidder shall submit a Technical Bid in accordance with the requirements set out in Client's tender documentation (Form 3). |
| 2. Authorization documents (valid certificates) ISO 9001. | Bidder must submit a valid certificate with regard to quality management system (ISO 9001) of the Manufacturer. |
| **Criteria for covering the minimum requirements of Section ІІ:** | |
| Bidder covers on its own all requirements. | YES |
| **Important! Bidders who are subcontractors to another bidder or have intention to establish such relations in the course of service performance are not admitted to tender procedure.**  **Above –mentioned conditions are specified at the offers evaluation stage and in the course of works performance.** | |
| **III. Periods for the separate tender conduction stages.** | |
| 3.1. Deadline to apply for participation. | 10.02.2025 |
| 3.2. Deadline for Request for Clarifications by Bidder  (Form 11) | 11.02.2025 |
| 3.3. Deadline for receipt of proposals. | 16.02.2025 |
| 3.4. Providing a password to open the proposal. | 17.02.2025 |
| **IV. Address and contact information.** | |
| 4.1.E-mail addresses for electronic communications | [mitev.dimitar.k@neftochim.bg](mailto:mitev.dimitar.k@neftochim.bg) |
| 1. **Bid preparation.** | |
| 5.1.Tender correspondence and Bid language | Bulgarian language and/or English language |
| 5.2.Bid currency | **EUR** |
| 5.3.Bid validity | Proposal validity period is at least 90 (one hundred and twenty) calendar days as of the final proposal receipt period. |
| 1. **Submission, opening and evaluation of bids** | |
| 6.1.Date and place of opening of the Bids | Bids shall be submitted/received through the External File Services portal provided by the Tender Organizer. |
| 6.2.The possibility of bidders' representatives to attend the bid opening | No |
| **VII. Proposal structure:** | |
| **Technical Part (with NO Price Indication):** | |
| 1. List of the documents in Technical part: **Form 9.** | |
| 1. Bidder’s Qualification Data; **Form 1** | |
| 1. Bid cover letter: **Form 2** | |
| 1. Technical proposal: **Form 3** | |
| 1. Schedule of deliveries: **Form 5** | |
| 1. Parent Company's Guarantee: ***not required for this tender****.* | |
| 1. Business Partner Questionnaire: **not required for this tender.** | |
| 1. Documents confirming the relations between the Bidder and its subcontractor/s engaged for the performance of services, which are the subject of the Tender, including copies of licenses, certificates and other permitting documents of the subcontractors - **Form 1**. | |
| 1. Copies of certificates, permits and licenses necessary for performance of services, which are the subject of the Tender: **Form 1.** | |
| 1. An original Power of Attorney issued to the person which has signed Title Page (**Form 6**) permitting such person (in cases when it is not company’s manager) to undertake obligations on behalf of Bidder. | |
| 1. A copy of Bidder’s registration certificate as a legal body and/or a copy of the Consortium Agreement if Bidder is one: **Form 1.** | |
| 1. A copy of the financial statements for the last 3 (three) years certified by Bidder, balance sheet, revenue and cost statement, cash flow statement, audit statement and breakdown of receivables and amount due: ***not required for this tender****.* | |
| 1. A certificate by Registry Agency or an analogous document that Bidder has not been declared bankrupt and no bankruptcy proceedings have been opened against it: **Form 1.** | |
| 1. A certificate by Registry Agency or an analogous document that Bidder has not been declared to be in liquidation and that no liquidation proceedings have been opened against it: **Form 1.** | |
| **Notes:**  If Bidder is a part of a consortium, the above documents under p. 9, 10, 11, 13, 14, 15 shall be provided for each partner separately. The documents under the rest of the points 1, 2, 3, 4, 5, 6, 8 and 12 shall be provided by the head office on behalf of all the members of the consortium. | |
| **Commercial part:** | |
| 1. List of the documents in Commercial part: **Form 9.** | |
| 1. Title Page of the Bid: **Form 6.** | |
| 1. Commercial (priced) proposal: **Form 7.** | |